

### **Public Water Supplies Construction Permit**

1. Project Manager (PM) works with Environmental Compliance (EC) to determine if project will construct or extend a potable water main. This includes service connections with a “blind T”.
2. If yes, PM notifies Professional Service Consultant (PSC) to prepare an IEPA Public Water Supplies Construction Permit Application.
3. PSC forwards completed documents electronically to PM, who then forwards the application to EC for review.
4. EC reviews for completeness and forwards to Utilities for technical review.
5. EC notifies PM and PSC if any changes are required.
6. PSC makes necessary changes and forwards 2 originals and 2 copies of the permit application to EC.
7. EC completes final review, obtains administrative signatures and submits to the IEPA for approval.
8. After the IEPA notifies EC that the construction permit is approved, EC will forward the permit to the PM and the water main installation may begin.
9. The IEPA is allowed 90 days for application review. Please allow at least 4 months for complete process.

### **Public Water Supplies Operating Permit**

1. The IEPA will send EC the Operating Permit Application along with the Construction Permit approval.
2. After the water main is installed, PM generates a work order for the University Water Station to collect the required water sample(s).
3. The University Water Station will collect a sample, send it to a lab for analysis, and forward the analysis report to EC.
4. EC will submit the Operating Permit Application and analysis report to the IEPA.
5. After the IEPA notifies EC that the Operating Permit is approved, EC will forward the permit to the PM and the water main operation may begin.